

Bexhill College Student Transfer Arrangements for Higher Education Students

Introduction

All providers of higher education in England are required to publish student transfer arrangements in accordance with the Higher Education Research Act 2017 and Office for Students Regulatory Framework 2018.

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This plan explains Bexhill Colleges arrangements for students to transfer between programmes or providers and includes.

- a) Transfers to courses within Bexhill College
- b) Transfer triggered by implementation of the College's Student Protection Plan
- c) Transfer to another provider
- d) Transfer into Bexhill College from another provider

This plan does not include the Diploma in Education and Training with Professional Graduate Certificate of Education with Canterbury Christ Church University as they have separate transfer arrangements. Students wishing to transfer between/from/to these courses should still speak to the Course Co-ordinator in the first instance.

Transfers

Student Transfer between Courses We will consider transfer of students onto an alternative course, taking completed credit, level attained or other study undertaken into consideration, as appropriate following the awarding body Pearson's guidance. This will be facilitated through our process for Recognition of Prior Learning which follows Pearson's guidance. Students wishing to transfer between courses should contact their Course co-ordinator in the first instance.

Student Transfer triggered by implementation of the College's Student Protection Plan We will firstly aim to teach out all current students on their original course. Where this is not possible, we will facilitate an appropriate transfer in line with our Student Protection Plan.

Transfer to another provider for Students who are currently studying at Bexhill College and who wish to transfer to another Higher Education Institution students should contact the institution they wish to transfer to and seek advice on transferring. Students will need to withdraw from their programme of study at Bexhill College.

Transfer into Bexhill College from another provider We will consider admission of students onto a similar course, taking completed credit, level attained, or other study undertaken into consideration, as appropriate. This will be facilitated through our Admissions and Accreditation of Prior Learning processes in line with Pearson's guidance.

Advice and Support

Transferring to a different institution or between courses may have implications for studies and/ or finances. Before finalising a transfer, students should consider the possible implications this may have on Student Finance England loan arrangements (if applicable). Students are advised to contact the Student Loans Company (SLC) directly for assistance and are reminded that the SLC will not discuss personal details with the college. In the event of a transfer in or out of the College advice and

support will be available to you individually. In the first instance, advice is available from the appropriate Course Co-ordinator or through the Assistant Principal who will advise you of further support and advice available elisabethlawrence@bexhillcollege.ac.uk