

20<sup>th</sup> March 2020

Dear Parent/Carer,

In response to the Government guidance on maintaining educational provision to key workers, I am writing to outline the service the College will make available to any of our students whose parents want them to be supervised in College during the working day.

The Guidance notes that many parents working in these sectors may be able to ensure their son or daughter is kept at home. And every student who can be safely cared for at home should be. Therefore, if it is at all possible for students to be at home, then they should be.'

If your work is critical to the COVID-19 response, or you work in one of the critical sectors listed, and you cannot keep your son or daughter safe at home during the day when you are working, then your son or daughter will be prioritised for supervision in the College. The key worker list is:

#### Health and social care

This includes but is not limited to doctors, nurses, midwives, paramedics, social workers, care workers, and other frontline health and social care staff including volunteers; the support and specialist staff required to maintain the UK's health and social care sector; those working as part of the health and social care supply chain, including producers and distributors of medicines and medical and personal protective equipment.

#### Education and childcare

This includes nursery and teaching staff, social workers and those specialist education professionals who must remain active during the COVID-19 response to deliver this approach.

#### Key public services

This includes those essential to the running of the justice system, religious staff, charities and workers delivering key frontline services, those responsible for the management of the deceased, and journalists and broadcasters who are providing public service broadcasting.

#### Local and national government

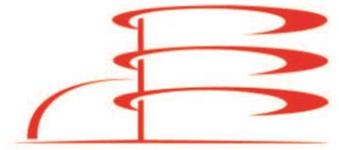
This only includes those administrative occupations essential to the effective delivery of the COVID-19 response or delivering essential public services such as the payment of benefits, including in government agencies and arms length bodies.

#### Food and other necessary goods

This includes those involved in food production, processing, distribution, sale and delivery as well as those essential to the provision of other key goods (for example hygienic and veterinary medicines).

#### Public safety and national security

This includes police and support staff, Ministry of Defence civilians, contractor and armed forces personnel (those critical to the delivery of key defence and national security outputs and essential to the response to the COVID-19 pandemic), fire and rescue service employees (including support staff), National Crime Agency staff, those maintaining border security, prison and probation staff and other national security roles, including those overseas.



### Transport

This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the COVID-19 response, including those working on transport systems through which supply chains pass.

### Utilities, communication and financial services

This includes staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure), the oil, gas, electricity and water sectors (including sewerage), information technology and data infrastructure sector and primary industry supplies to continue during the COVID-19 response, as well as key staff working in the civil nuclear, chemicals, telecommunications (including but not limited to network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services), postal services and delivery, payments providers and waste disposal sectors.

Please note that due to the need to safeguard our staff and students and to respect the need for social distancing, support will only be available for the students we have identified so, if your son/daughter wishes to take advantage of this provision, they will not be permitted to bring in fellow students. These students will not be permitted entry.

The supervision will be:

- restricted to specific areas of the College – this will include designated toilets. The refectory will only be available at limited designated break times to allow for cleaning in between use.
- subject to social distancing practices – students will be expected to observe the required social distancing spaces of 2 metres apart whilst in College
- supervision for the work set remotely by teachers and not involve face to face teaching – this will not be available due to the staffing levels
- for complete designated periods as set out below - Students will need to attend for the whole of the morning or afternoon or all day as designated below. In these circumstances, we are only able to operate a system whereby students come in for complete session

Students taking advantage of this provision, must take responsibility for the health and safeguarding of themselves, other students and staff through their actions. This will include regular hand washing and using the hand sanitiser available in reception. To enable us to manage the social distancing protocol, students will not be able to access the premises until their allocated session and will need to leave immediately these are completed.

The highest level of behavior will also be expected as these are difficult times for all. All students will need to sign in and be wearing their lanyards.

Unfortunately, if students are unable to respect this, we cannot supervise them in the College environment and they will be sent home. In addition, should your son or daughter show any symptoms of the virus, or anyone in the household show symptoms, they will not be able to attend and should self-isolate for a period of 14 days.



Bexhill 6th Form College

If you meet the key worker criteria and require your son or daughter to received onsite supervision, please respond by email by **midday on Monday 23rd March** entitled [keyworkersupervision@bexhillcollege.ac.uk](mailto:keyworkersupervision@bexhillcollege.ac.uk) and provide the following information:

- Name of Son or Daughter:
- Tutor Group:
- Your Profession Parent / Carer 1 and the employer including their email address:
- Your Profession Parent / Carer 2 and the employer including their email address– if applicable:
- Please indicate below which days of the week (Monday -- Friday) and times you would need supervision for your son or daughter within the designated times below:
  - ✓ PART DAY PROVISION - 9am – 12.30pm or 12.30pm – 4.15pm
  - ✓ FULL DAY PROVISION - 9am – 4.15pm

Thank you for your support and understanding.

Yours sincerely

Karen Hucker  
Principal